

SOBS: Parent/Teacher Interviews

Booking Instructions

Step 1:

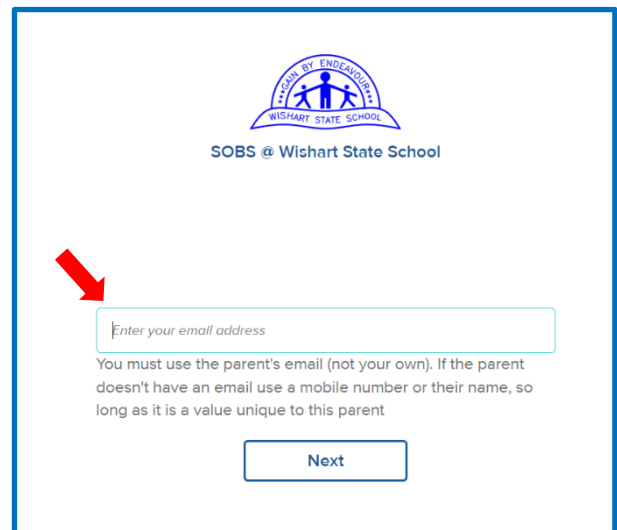
Click the below link:

<https://eq.sobs.com.au/pt3/parent.php?schoolid=70776>

Step 2:

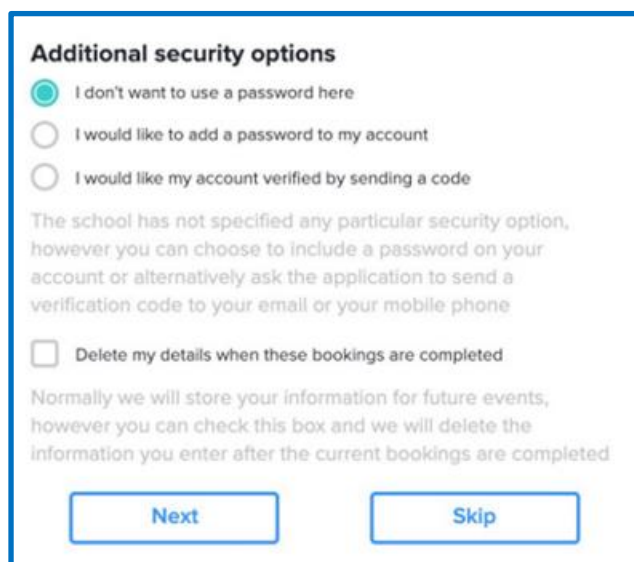
Enter your **email address** into the box provided and click **'Next'**

If you do not have an email address, then you can also enter your mobile phone number in place of the email address.



Step 3:

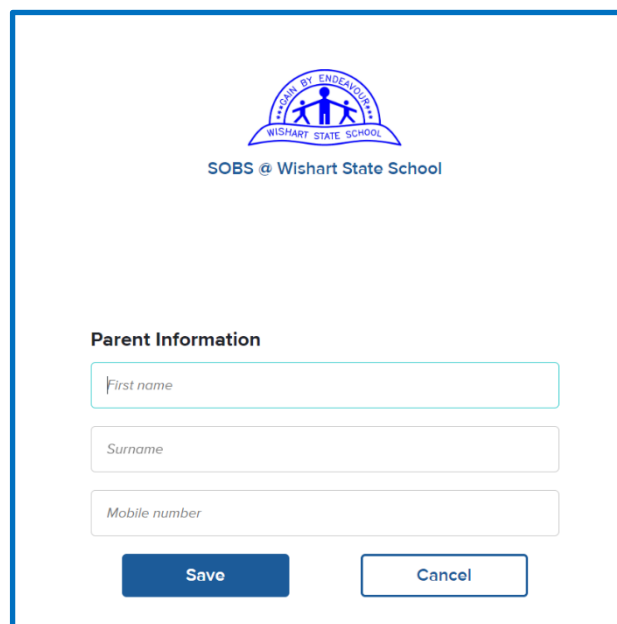
Choose the level of security you prefer for this site. Note - the option you choose cannot be changed. If you are unsure, choose the first option as it is the simplest. Then click **'Next'**.
(First time users only will have this step)



Step 4:

Enter the required Parent information.

Enter your First name, Surname and Mobile Number and then click **'Save'**.



Step 5:

Add a student/students.

Click on 'Add a student'.

Parent/Guardian
Katherine Brown Edit

Students
Add a student

Opening soon...
Term 3 Parent/Teacher Interviews Opens at 19-06-2023 09:00am

Recently finished...
Test Parent/Teacher Interviews Closed - no more access

Step 6:

Enter the required student details.

Enter student First Name, Surname and Year Level. Then click 'Save'.

Add student

Firstname
Firstname

Surname
Surname

Year level
Prep

Save Cancel

Step 7:

If you have more than one child to book an interview for, please repeat Step 5 and 6 for each child.

If only booking for one child, please go to Step 8.

Step 8:

Book an interview time.

Click on 'Term 3 Parent/Teacher Interviews'.

Parent/Guardian
Katherine Brown Edit

Students
Katherine Brown (Yr3) Edit

Term 3 Parent/Teacher Interviews

Step 9:

Select the Teacher.

Click on the name of the teacher for your child then click 'Next'.

Term 3 Parent/Teacher Interviews

Select just one from the list below:

Selections for Katherine Brown

Beata (3B) Ruth Boyle (HASS) Holly Cuddy (Dance and Drama) Jessica Johnson (3C)
Cam McAndrew (HPE) Anna Michaelides (3A) Nicola Moran (3E) Tania Niciejewski (3F)
Paula Samson (3D) Lauren Slater (Music) Jan Stuart-Street (Instrumental Music - Strings)

Next Cancel

Step 10:

Select an Interview Time.

Click on the date and time you prefer and then click 'Save'.

N.B. Repeat Step 9 and 10 for each child.

Term 3 Parent/Teacher Interviews - booking for Katherine Brown

Click a time slot to book, click a booked time slot to delete

Save Back

Tuesday 11-07-2023
Lauren Grimley (Prep C)

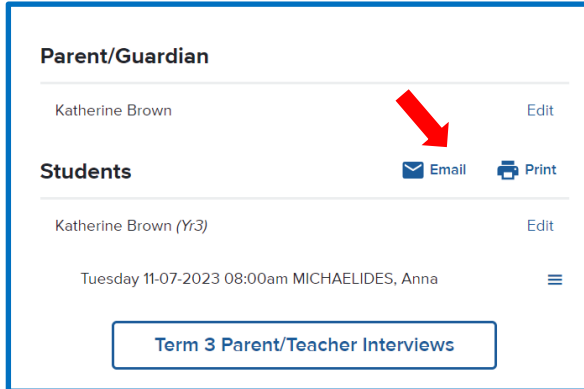
07:30am
07:45am
09:00am

Step 11:

You now have all your bookings completed.

Clicking the **'Email'** button will send a list of the bookings to your email.

Clicking the **'Print'** button will display a list of the bookings that you can then print.



Step 12:

There is no specific log off option.
Close your browser window.